



## *Community Living St. Marys & Area* **Job Posting: Contract Full Time Planning Facilitator**



**Posted: March 3, 2023**

**Hours per week: 32**

**Closes: March 17, 2023**

Community Living St. Marys and Area (CLSMA) is seeking a Planning Facilitator to fill a full-time maternity leave contract. This is an exciting role of 32 hours per week. The Planning Facilitator is someone who is confident, is a self-starter and feels passionate about the contribution that people with intellectual disabilities can make to the community. If you are able and willing to welcome and support all people as valued, participating and contributing citizens, enjoy working directly with people and networks, can promote social inclusion, community participation and natural supports, and are looking for a meaningful career in the Developmental Services sector, this position could be for you.

### **What CLSMA Can Offer You:**

- Enjoying purpose in your work and belonging to an agency that actively makes a difference in peoples' quality of life and the community
- Competitive salary and generous vacation allowance
- Up to 5% RRSP matching program
- Flexible work environments
- Exploration of your own unique core gift and how you share it with others
- Working in a small, rural association that values innovation and person directed practices

### **Key Areas of Responsibility & Duties:**

- Work directly with people with disabilities and their families to develop their own life plans
- Facilitate action from plans and overcome barriers
- Encourage the development of supportive networks around people
- Work with a focus on community resources to create opportunities and partnerships
- Be a strong advocate for people's rights for full citizenship
- Develop local and provincial contacts and work collaboratively with them
- Work closely with teams of staff and act as a resource to them
- Support gift discovery for people with disabilities and others in the agency
- Fulfill a leadership role within the agency in developing an internal planning strategy that is consistent with the principles and values of CLSMA
- Understand and support CLSMA's mission, values, direction, culture and principles
- Work flexible hours that include evenings and weekends and work that is often outside of the office

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### **Qualifications & Skills Requirements:**

- Degree/diploma in human services or related field
- Demonstrated experience in planning and/or facilitation
- Demonstrated experience in a leadership role is an asset
- Skills in public speaking, negotiation and community development
- Intense belief in human rights
- Excellent verbal and written communication
- Open to a flexible work schedule
- Proficiency with computer and social media skills/experience with Google Drive is required

### **How do I apply for this great opportunity?**

Apply to the Hiring Committee by email: [hrclsma@clstmarys.ca](mailto:hrclsma@clstmarys.ca). **Please include a resume and a cover letter to tell us a little bit about yourself and why you would be a good fit for this position, by the closing date listed above.**

We are an equal opportunity employer and encourage applications from candidates who have been historically disadvantaged or marginalized. We thank all applicants, however, only those selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, Community Living St. Marys & Area will make every effort to accommodate applicants with disabilities in its recruitment process.