



Team Leader: Full Time Permanent

We are seeking a Team Leader to join our small agency in St. Marys, ON, in full time capacity. The Team Leader plays a dual role by providing key leadership and supervision of support staff within our agency, **as well as** providing direct supports to the people we serve. If you are able and willing to welcome and support all people as valued, participating and contributing citizens, enjoy working directly with people, can promote social inclusion, community participation and natural supports, and are looking for a meaningful supervisory career in the Developmental Services sector, this position could be for you.

In this full time position, the Team Leader will:

- Lead teams to develop and implement support plans and strategies
- Be involved in all aspects of supervision of workers employed by CLSMA in consultation with people we support through effective delegation, motivation of staff, conflict resolution and crisis management
- Regularly work for people and their families in all aspects of life, by providing direct supports
- Understand and support CLSMA's mission, values, direction, culture and principles
- Work collaboratively in a team environment with other Team Leaders and Planners
- Create and manage team schedules
- Carry the on-call cell phone as part of regular rotation
- Participate in ongoing education/professional development
- Participate in/lead committees, internal and external to CLSMA
- Build and maintain relationships with external community resources and partners
- Create and monitor annual budgets
- Occasionally work outside of regular office hours (some evenings/weekends)

Specific Skills and Qualifications:

- Excellent verbal and written communication skills
- Keen organizational skills, and ability to meet ongoing deadlines and Ministry requirements
- Knowledge and understanding of issues affecting people labelled with an intellectual disability
- Ability to work in a fast-paced environment, multi-task, and prioritize effectively
- General math skills, and computer literacy including MS 10, web-based database systems, and ability to assist with timesheet processing on a bi-weekly basis
- Working knowledge of Developmental Services system in Ontario will be considered an asset

Educational/Work Experience:

- Degree/Diploma in Human Services field or equivalent
- Direct support work experience with people with developmental disabilities
- Demonstrated leadership skills and three years' experience in a managerial or supervisory role, preferably in the Social Services sector will be considered an asset.

What We Offer:

- Competitive salary range of \$52,963.87-\$58,943.66
- RRSP employer matching program
- EAP benefits package
- Extended medical benefits (after six months' probation period)
- Flexibility of hours
- Start at three weeks' vacation, recognizing value of positive work/life balance
- Ongoing educational/training opportunities
- Exploration of your Core Gift

Apply with cover letter and resume by **Monday, May 28, 2018 at 8am** to the Hiring Committee by email: hrclsma@clstmarys.ca . We thank all applicants; however only those selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, Community Living St. Marys & Area will make every effort to accommodate applicants with disabilities in its recruitment process.

Current First Aid/CPR, Police Vulnerable Sector Check, valid Ontario 'G' license and access to a reliable vehicle with insurance coverage is required for all employees. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, Community Living St Marys and Area will make every effort to accommodate applicants with disabilities in its recruitment process.

OUR MISSION

To develop an ability and willingness in our community to welcome and support people as valued, participating and contributing members by continuing to promote a fully integrated community.